

**Portal Rescue Incorporated Board Meeting
Wednesday, Sept. 19th, 2012**

1.0 Call to Order

President Jerry Racicot called the meeting to order at 6.30 p.m. Seven board members were present. Three community members were present.

2.0 Adoption of Agenda

The published agenda was adopted with suggested changes (motion by Jackie Lewis, seconded by David Newton, vote unanimously in favor). The changes were the addition of "Landscape maintenance" and "Chiefs' Meeting" under Item 8, the deletion of 6.2 A, and clarification of Item 6.2 B by adding "active" before "members" and "reimbursement" before "amount".

3.0 Acceptance/Correction of Minutes

Jackie Lewis moved to accept minutes as posted from the July 18th, 2012 meeting. Bill Wilbur seconded and the vote was unanimously in favor.

4.0 Reports

4.1 President's report

Jerry Racicot reported that the SATNET conference was attended by the majority of EMTs; The conference was informative and worthwhile. No complaints had been received.

4.2 Treasurer's report

Jackie Lewis has taken over the job of treasurer because of Bill Wilbur's ill health. She reviewed income and expenses (year-to-date) 2012.

Revenue: This year, \$6868.99 has come from grants, \$10,795.73 has been donated, and \$6936.70 has come from fundraising efforts. Interest income now totals \$834.54, and \$ 472.50 has come in as fire income. Counting some other minor categories, revenues to date total \$26,723.06.

Expenses: Expenses to date include \$1075.44 for office supplies, \$1494.63 for EMS supplies, \$4503.10 for EMS training, \$718.10 for EMS equipment, \$893.62 for fire supplies, \$1712.34 for fire training, \$2180.07 for fire equipment, \$6729.35 for vehicle operations, \$6081.89 for radio operations, \$8618.79 for insurance, and \$3500.00 in refunds to EMS students now affiliated with Portal Rescue. Including some other minor categories, expenses total \$40,696.48.

Summary of Assets: Currently, our investments total \$64,755.70, and we have \$79,495.97 in checking. Including petty cash and earned interest, assets total \$144,553.92.

4.3 Fire Chief's report (David Newton)

"Since July 18th 2012.

No Operations.

Training: Had a good turnout for monthly training last month. This Saturday we will hold joint training with Rodeo Fire. No one went to State Fire School in Mesa. I still have grant money for 2 persons for some sort of training this year. But it may be that I'll request to have those funds converted to equipment like hose or shirts or pants.

Wildland Resource Group: A Cochise county wildland resource group has been formed to more equitably assign resources in our county to out-of-area and out-of-state fires. Agency participation is voluntary. Basically it uses local rotating lists of who to call first when trying to fill resource orders. Chief Spangler of Benson FD will be the group's first WRDO (Wildland Resource Duty Officer) (pronounced "weirdo") with two secondary duty officers. Tender1 is our only appropriate resource. It will have to be crewed by FFT2s. We can't send WTOPs. I'm proceeding as if this is something Portal Rescue wants to do (to get our foot in the door), but I'll consult with this Board on whether the organization wants to do this. It'll be easy to back out. Only five of us have the FireFighterType2 qualification.

On 13 Aug. I applied for a VFA grant. \$2800 for hoses and strainers. If we are awarded the grant I'll ask you for an okay to accept it.

When we bought Red Brush 6 several years ago it was the stated intent to sell White Brush 6. That has not yet happened. I want to sell White Brush 6 in the next months and welcome any suggestions on how to get the best price for it."

4.4 EMS Chief's report (Jackie Lewis)

"Ten EMTs attended the SATNET conference. They came back pretty stoked.

The next EMT meeting has been moved to 9/29/2012. Chief Newton will lead an incident command training as part of the day.

EPIC training for traumatic brain injury was attended by ten EMTs. One other EMT attended the training in Douglas.

We've had one EMT call since the last meeting.

We're still working on a donation for EPI-pens from the manufacturer."

5.0 Old Business

None.

6.0 New Business

6.1 Search and Rescue (SAR) Training.

A. Report by Lee Dyal

The Cochise County sheriff's SAR team will offer a two-day academy in SAR techniques. The object of the training is for participants to be better first responders, "first response" being defined as a response within the 3-6 hours before Cochise County SAR arrives. The training will be offered under the Portal Rescue umbrella, and most participants in the class will be Portal Rescue members. There won't be any equipment or training cost.

B. Approval of application form. Community members who complete the SAR class will have to apply to the Board for membership of the Portal Rescue First Response Team. The draft application form outlines the member's responsibilities. Bill Wilbur moved, Reed Peters seconded, that we accept the application form as a working draft. Passed unanimously.

C. Long-term Insurance for class participants who become Active Members of Portal Rescue.

Jackie Lewis, seconded by Bill Wilbur, proposed deleting this item.

(It was noted that Portal Rescue would have to pay \$50.00 per year Workman's Compensation coverage for each participant in the SAR class who became an Active Member of Portal Rescue to join the First Response Team.)

D. Agree to email vote of membership acceptance [to get temporary insurance for class participants]. Clifton insurance requires that participants in the SAR academy must be Active Members of Portal Rescue if they are to be temporarily covered by our insurance for the period of the class. David Newton, seconded by Jackie Lewis, moved that one week before the class begins we finalize the class roster and have the Board vote on the acceptance of these participants as new Active Members for the duration of the class and forward that complete roster to Clifton Insurance. Since there is no Board meeting before the SAR class on Nov 10 & 11, voting would have to be by e-mail, to be followed by a formal vote at the December meeting. Passed unanimously.

6.2 Expense reimbursement

A. Item deleted.

B. Discussion of how Active Members choose to spend the "up to" reimbursement amount.

Bill Wilbur proposed and Harold Farmer seconded the motion that members should be given discretion as to how to use their allowance, and should be reimbursed up to the maximum allowable amount for food and lodging, subject to production of receipts and oversight of the respective Chiefs and Treasurer. Motion carried; 5 for, 1 against, 1 abstention.

7.0 Addenda

None

8.0 For the Good of the Order

8.1 Chief's Meeting. Chris Wilbur will coordinate the Chiefs' meeting on 14th November. Volunteers are needed to cook, get the room ready, serve and clean up.

8.2 Landscaping maintenance. Bill Wilbur will bring the necessary equipment and do the job but requests that someone else pay for the fuel. Volunteers will be needed to help him.

9.0 Adjournment

David Newton moved for adjournment at 8 p.m.; Bill Wilbur seconded the motion, and hearing no dissent, Jerry Racicot declared the meeting adjourned at that time.